



Avonwood Primary School

The best in everyone™

Part of United Learning

10th July 2025

Dear Parents and Guardians,

Re: Allergy Action Plans and Medication Requirements

We are writing to inform you of a mandatory NHS requirement, regarding the management of allergies. The school medical policy has also been updated to reflect this.

To ensure the wellbeing of all children in our care, it is now a requirement that any pupil with a known allergy must have an up-to-date Allergy Action Plan submitted to the school. This plan should be provided by your child's allergy nurse or General Practitioner (GP) and contains vital information about how best to support your child in the event of an allergic reaction.

If your child does not currently have an Allergy Action Plan, we urge you to contact your GP at the earliest opportunity to arrange for one. This documentation plays a vital role in enabling us to provide safe and effective care.

Please note that from September onwards, we will no longer be able to hold or administer any allergy-related medication for a pupil unless their Allergy Action Plan has also been provided. This includes medication such as antihistamines and adrenaline auto-injectors (e.g., EpiPens). We kindly request that all plans be submitted to the school office by 3.9.25.

If you have currently notified us of a food allergy, then we will only be able to meet this request from September if medical evidence is provided. If this will cause a problem, please reach out to us before the summer holidays to discuss, as we are keen to work together. We are happy to extend this deadline for any families delayed by medical appointment timelines.

If you have any questions or need support in obtaining an Allergy Action Plan, please do not hesitate to contact us.

Thank you for your understanding and continued cooperation.

Yours sincerely,

Lucy Sloane

Assistant Headteacher & SENDCo

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